



## SAINT PROPERTY LETTINGS

### TENANT APPLICATION FORM

A separate application is required for each adult resident – to avoid delays give full details - this form <b>MUST</b> be completed prior to carrying out credit searches							
<b>PROSPECTIVE TENANT DETAILS</b>							
Title:	Mr	Mrs	Ms	Dr	Rev	Surname:	
	Other						
First Name:					Middle Name(s)		
Any Previous Names (in full)							
Address:							
Postcode:							
Time spent at this address:			Years:			Months:	
Home Phone Number:			Mobile Phone Number:			Work Phone Number	
Email Address(s)							
<b>Identification</b> (Please supply N.I. number with driver's licence or passport, plus photocopy showing your photo)							
Date of Birth:					National Insurance Number:		
Driver's Licence Number:					Passport Number:		
<b>Status:</b> Single <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed <input type="checkbox"/> Living with Partner <input type="checkbox"/> (tick box)							
House owner <input type="checkbox"/> Council Tenant <input type="checkbox"/> Private Tenant <input type="checkbox"/> Lodger <input type="checkbox"/> Living with relatives or friends <input type="checkbox"/> Employment Accommodation <input type="checkbox"/> (tick box)							
Please clearly circle or tick YES or NO – Answer All							
Smoker	Pets	County Court			Individual Voluntary		

				Judgements		Agreement	
Y	N	Y	N	Y	N	Y	N
Court Decree		Bankruptcy		Evictions		Administration Orders	
Y	N	Y	N	Y	N	Y	N

If you answered YES to any of the above please give details.

**PREVIOUS ADDRESSES**

- full addresses for last **three years** including postcodes, dates, and reasons for moving, continue on extra sheets if necessary.

**Present Landlord**  or, Letting Agent  Solicitor  Estate Agent   
(tick a box)

Name:

Telephone:

Full Address:

Postcode:

**Present Landlord**  or, Letting Agent  Solicitor  Estate Agent

(tick a box)	
Name	Telephone:
Address:	
Postcode:	
<b>Proposed additional residents</b> – names, full addresses and occupations:	
Continue on extra sheet if necessary...	
<b>Present Occupation:</b> Employed <input type="checkbox"/> Self-Employed <input type="checkbox"/> On-Contract <input type="checkbox"/> Retired <input type="checkbox"/> Un-employed <input type="checkbox"/> Student <input type="checkbox"/> Independent Means <input type="checkbox"/> (tick box)	
Employer:	
Line Manager of Other Contact:	Address:
	Postcode:
Date Started This Employment:	Employer Telephone:
Fax:	Email:
Employee Ref Number:	Position Held:
GROSS ANNUAL EARNINGS: £	Your Work Fax:
Your Work Telephone:	Your Work Email:

Previous Occupation (If less than 3 years):	Employer:
Line Manager of Other Contact:	Address:
	Postcode:
Date Started This Employment:	Employer Telephone:
<b>Bank or Building Society Details:</b>	
Bank or Building Society Current A/c Name:	Bank Branch Name:
	Bank Address:
	Post Code:
Account Number:	Sort Code:
<b>Security Guarantor / Referee</b> (where applicable)	
Full Name:	Occupation:
Address:	
Post Code:	Telephone:
<b>Next of Kin / Emergency Contact</b> (not spouse or live-in partner)	
Full Name:	
Address:	Occupation:



so that I can verify with them the information provided.

I understand that if I default on my tenancy obligations, this information may be released (per S35 DPA 1988) to authorised debt recovery agencies and could affect any future applications I make for tenancies, credit and insurance.

Completing this form does not commit the prospective tenant or landlord to a tenancy. A shared or single tenancy will not be created until **all** applicants have been qualified and have signed the tenancy agreement.

I can confirm that I have read the above and have raised any concerns with the landlord or agent. Prospective tenants should be aware that any false statement made could result in early termination of the tenancy under ground 17 of the Housing Act 1996.

Signature of Applicant: Date:

Print full name in block capitals: